

DERBY ROAD FUND COMMITTEE

FIRST MEETING OF THE NEW COMMITTEE
ON THE 13TH NOVEMBER 2020 @ 6.00 PM - 7.15 PM

Due to (COVID-19) restrictions this meeting will be held remotely and recorded via
Zoom

AGENDA

1. WELCOME AND INTRODUCTION BY LYN ANTHONY-HIGGINS, CO-CHAIR

1.1 John Mullaney, Co-Chair will take the minutes.

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE DERBY ROAD FUND AGM MEETING HELD ON THE 17TH OCTOBER 2020 (ATTACHED)

3.1 To approve the Minutes of the Derby Road Fund AGM held on 17th October 2020.

3.2. To publish the agreed Minutes on the DRF website.

3.3. Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.

3.4. Treasurer to give written notification, no later than the 19th November, to the Bank to change the signatories and withdrawal limits, including bank card. Until the Constitution is agreed, signatories will be the Treasurer and Co-chair and the limit will be £500. Any higher expenditure will be agreed at DRF Committee meeting.

4. COMMITTEE MEMBERS AND THEIR ROLES

4.1. To agree the Committee Members roles as follows:

4.1. The Committee voluntarily runs the DRF on behalf of the residents. The members of the DRF are the residents. The Committee will organise general meetings and the AGMs and will carry out any decisions made at these meetings. The Committee is committed to being transparent, fair and open.

4.2 **Co-Chair:** provide leadership, plan, call and chair meetings, and ensure that the Committee works well together and with residents. The Co-Chair will ensure that the DRF Committee keeps to its aims.

4.3 **Treasurer:** oversees the management of any money collected, pays bills and keep accurate records of money received and spent. The Treasurer works with the Committee to carry out financial planning for the year. The Treasurer will ensure that all expenditure is agreed at a minuted meeting. The Treasurer will prepare a financial report and bank statement to the Committee at every meeting. At the end of the financial year, 31st October, the Treasurer will prepare final accounts for consideration by the Committee.

4.4 **Secretary:** or in his/her absence the co-chair, is responsible for administration and communication. They will assist in setting the agenda with the Co-Chair, take minutes of meetings, distribute previous minutes and agendas for meetings coming up, and occasionally write letters on behalf of the Committee. Committee Members of the DRF can assist the Secretary with their allotted tasks.

4. AIMS

4.1 To agree that the aims of the Derby Road Fund are to maintain the road by undertaking the following works:

- Ongoing maintenance of the roadway and creation of a fund sufficient to enable the road to be resurfaced about every 7/8 years;
- Maintenance of the streetlights; we pay for new lights and lampposts when they need replacing;
- Annual sweeping and clearance of the drains on the road, normally after the leaf fall is finished;
- Maintenance of the gates at the Peppard Road end and road signage.

5. DERBY ROAD FUND: REVIEW OF THE DRAFT CONSTITUTION

5.1 To agree to review the draft Constitution for presentation/consultation with residents for decision at a future DRF General Meeting.

6. DATES AND TIMES OF FUTURE MEETINGS

6.1 To agree frequency of meetings, dates, times and location and to publish details on DRF website.

6.2. Any member of the DRF community is welcome to attend the meeting. They will not be entitled to vote but the Chair can invite them to speak which will be limited to 5 mins.

6.3 The agenda will be displayed on the DRF website, five working days before the Committee meeting.

7. ANY OTHER BUSINESS

7.1. Early notification of items in advance of the meeting. The item will then be included on the agenda of the next DRF Committee meeting.

THE DERBY ROAD FUND AGM

Record of meeting held on the
17th October 2020 @ 12.00 pm held at 3A Derby Road

Present

Attendees: David Moro (Treasurer), Mrs Bishton (Independent Adjudicator), John Mullaney, Lyn Anthony-Higgins, Brian Cairns, and Elisabeth Westerlund. Jamie Harcourt joined the meeting following the voting count and departure of Mrs Bishton.
Apologies received from: Paula Benham (Secretary), Gillian Vooght.

Chairman's welcome

In the absence of Simon Scaddan, who had resigned as Chairman due to ill health, the Chairman's Report was issued prior to the meeting with the AGM notification letter and this was also posted on the DRF website.

Election/re-election of committee members

David Moro (Treasurer) and Jamie Harcourt were re-elected.
Gillian Vooght re-elected as a co-opted non-voting member.
John Mullaney/Lyn Anthony-Higgins - Joint Chair (referred to henceforth as the Chair)
Brian Cairns, Elisabeth Westerlund.
[Post meeting note – Paula Benham (Secretary) has resigned]

Elizabeth agreed to undertake the maintenance and monitoring of the Facebook page and postings on the DRF website.

Jamie agreed to continue to look after tree and verge maintenance issues.

Acceptance of the Minutes of 2019 AGM

Following receipt of residents' voting forms these Minutes were accepted as a true reflection of the meeting and voted in accordingly. Two clarifications on the ongoing closure issues made have been issued with the AGM notification letter and this was also posted on the DRF website.

Financial Report

The Treasurer had issued the financial report for 2019 with the AGM notification letter and this was also posted on the DRF website. The report was seconded and accepted as a true reflection of the accounts and voted in accordingly on the resident's voting forms.

Voting

Adoption of 2019 AGM minutes and the 2019 financial accounts were APPROVED.

Voting for the Pinch Point: Following the counting of votes received within the allocated time, 71 votes were received in total = 60 Yes, 10 No and 1 abstention, giving an 84.5% vote in favour of keeping the pinch point and 14% against.

The retention of the Pinch Point was APPROVED.

Additional Agenda Items

- 1) Email & fb post from Helen Savidge re Pinch Point Path Origin.
- 2) Email & fb post from Helen Savidge re Due Procedure PP Path.
- 3) Email & fb post from Helen Savidge re Financial Impropriety PP Path.
- 4) Fb post from Jon Lloyd re Pinch Point Vote.
- 5) Email from Adam Osman Payment of Committee Members.
- 6) Letter from Sheila Goldsmith Fir tree Ellesmere Close.
- 7) Email from Sue Feather regarding Pinch Point.

No vote or discussion was held on these matters (Added items 1 to 7) by the new committee at the AGM. The new committee was apprised of the location of the previous correspondence on the matter and resolved to conclude at the next committee meeting.

AOB (Any Other Business)

The following issues were discussed:

The problem of the benefits and disadvantages of the closure of the road. Two contrary opinions were expressed as to whether the 'right of way' of a household allows the road to be closed or not, and, if so, with what frequency. One opinion is that the right of way means 'right of access' to both Peppard Rd and Henley Road along Derby Rd and Grosvenor Rd. The other opinion is that so long as it is possible to reach either of these roads by one of the alternative roads, when the pinch point is closed, then the that right of way is upheld. A compromise was suggested that possession of a key by a householder with this right of way, or any other means to allow transit through the pinch point, would solve the problem. The committee agreed to further consider the arrangements for this.

The idea of buying Derby Road from the current owners, who, it is believed is the Crown, and that the ownership should be invested in a Derby Road Association. It was agreed that this is a complicated legal issue which would require legal advice. The committee will make further investigations into this option and report back to the residents.

Request for road fund payment. Brian and David agreed to liaise on the circulation of the letter to residents.

The committee agreed to seek a meeting to be arranged between The Chair and the solicitor providing advice and also with the accountant/auditors.

The committee have it on good authority that early next year fibre is to be installed into Derby Road and its tributaries using existing BT ductwork. We will let you know when **more information** becomes available.

Meeting ended at 3.00pm approx