

COMMITTEE MEETING OF THE DERBY ROAD FUND

16 SEPTEMBER 2020 at 7 pm via Skype

Present:

Simon Scaddan (Chairman)
David Moro (Treasurer)
Paula Benham (Minutes Secretary)
Sean Mitchell
Gillian Vooght

Apologies received from Jamie Harcourt

The Minutes of the Committee Meeting held on 26 August 2020 had been approved as a correct record. They had been redacted and posted on the Derby Road website.

Matters Arising:

It was agreed that this item would be carried forward to the next meeting on 30 September.

Correspondence:

██████████ had kindly provided design ideas for logos and a layout of the Constitution (see AOB).

Any Other Business:

1. **Plans for the AGM.** It was agreed that the best way forward was by letter with additional background information provided using the internet and DR website. And for those who don't have access, then hand deliveries would be made upon request.

2. Supporting notes would provide background information from, for example, [REDACTED] RBC with regard to her opinion on the construction of a pavement. SS noted this item wasn't in the current or new Constitution and agreement at an AGM would be needed to have it included if there was support for the idea.

Referring to the wording of the PP vote, DM requested the word existence be replaced with the word validity. All agreed. It was further agreed that the letter about the AGM could now be distributed to all residents.

The 2019 AGM Minutes, Chairman's Report, Treasurer's Report and other papers will be posted on the Derby Road website on **7 October**. Residents would be asked if they wished to raise any points for the AGM and requested to submit these by **2 October**. The voting forms for the two resolutions (pinch point and pavement) would be hand delivered on **8 October**. It would be requested that these voting forms be returned to DM at 3A DR by **15 October**.

ACTION - SS/SM

Following a query from DM, SS confirmed that a motion would be carried if 70% or more of total votes cast were in favour.

3. **Committee membership.** In view of the new Constitution and after concerns expressed by [REDACTED] that the Committee were not following the one household one vote principle, SS concluded that to be in accord with this principle one member of the Committee would need to stand down. GV agreed to do so and read out a statement as follows

"In line with the principle that the Committee has worked on over the years that one household has one vote I recognize that members of the Committee should be seen to follow the same principle and I therefore stand down from the Committee as a voting member with immediate effect."

SS understood that it had been a very hard decision for her to make. GV was thanked for all the work she had done for the Committee over many years and that her continued input into discussions on the purchase of the road project would be valuable.

The Committee agreed that she could be co-opted onto the Committee on a non-voting basis and with no responsibilities other than providing informal advice on the road project in support of DM who will now lead on it. This arrangement will be on an interim basis until the new Constitution has been agreed and is in place.

SM thought we could make that work very well and emphasized that we wouldn't be losing GV's experience just re-arranging our affiliations. SS welcomed this. SM also questioned why the point re-co-option couldn't be incorporated into the new Constitution.

GV pointed out how the running of the DR Fund had changed over the years, with a lot more rules and regulations now. She was more than happy to help where she could. SS thanked her for her courteous response.

SM had agreed to take over the Emergency Services liaison.

ACTION - SS/PB to sort of the mechanics of re-distributing all GV's responsibilities to other members of the Committee.

4. **Progress on the Constitution.** SS will be sending out his draft to all Committee members shortly. He had drawn on DM's comments at the 2019 AGM about the key responsibilities of the Association as the starting point for the new Constitution. He had prepared some Guidelines to accompany the Constitution which outlined the Committee's responsibilities to residents as well as their rights and obligations. In developing the Constitution he had drawn on the Resource Centre website as well as the FV Constitution. SS would be sending out a separate document on key points and guidelines by the end of this week.

He would like to receive comments on his draft by 30 September so it could be finalized and then delivered to all residents. All agreed.

ACTION - ALL COMMITTEE MEMBERS BY 30 SEPTEMBER

5. **News page.** The first news page would go out in early October. SM suggested that the proposed QAS Sports development should appear. Also another plea for email addresses.

ACTION - PB TO CHECK LAST MINUTES FOR PREVIOUS SUGGESTIONS

ACTION - ALL COMMITTEE MEMBERS TO CONTRIBUTE

6. **Logos and Constitution Layout (See Correspondence).** All agreed that the Clerical Font with Exo2 as the second line was the logo to be used. SM/GV thought it to be classy, arty and elegant. All were happy that these designs should be used for the Constitution.

7. [REDACTED] had been approached by JH with a view to joining the Committee and she had written to SS to express her interest. She would be invited for a chat about our work and how we operate. SM said we needed fresh and creative thinking on the Committee.

ACTION - SS/SM

DM was asked if he had a rough idea on the cost of the pavement, should it be voted for, but he pointed out that a Quantity Surveyor, working in conjunction with [REDACTED], would need to be employed. He, personally, had no idea of the costs involved.

SM queried the 2019 Chairman's Report. It was noted that [REDACTED] had resigned on the eve of the AGM and so DM stood in at the last minute. Consequently, it wasn't an in-depth review of the activities over the previous 12 months.

SM undertook to prepare an initial draft for this year's Chairman's Report.

ACTION - SM

The meeting ended at 19.45.

The next Committee Meeting will take place on Wednesday 30 September at 7 pm via Skype.