

DRFA

**Derby Road
Fund Association**

Contact:

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Post: 31 Derby Road

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Date: 12th June 2023

ANNUAL GENERAL MEETING 2023

Date: Thursday 29th June **Time:** 6.45–8.30pm

Venue: Meeting room in Sports Hall, Queen Anne's School
Entrance and disabled access via Derby Rd school gate

Dear Neighbours

Following our letter of 24th May, just a reminder that the DRFA AGM will be on taking place on **Thursday 29th June**.

We look forward to being able to meet and engage with residents, both long-standing and new, and to have the opportunity to chat informally with attendees once the agenda items have been covered and the meeting has officially concluded.

The AGM will cover issues such as agreeing the contribution levels for 2023/24 and spending plans for next year, so it is vital that as many households and businesses are involved in how the Fund is managed.

For many years, Queen Anne's School has kindly provided the venue hire and refreshments for the AGM free of charge, for which we are very grateful. However, due to the current economic climate, it is unable to continue doing so. As the venue hire and any refreshments will now be paid for by the DRFA, we would ask anyone wishing to attend to let us know in advance so that we do not incur unnecessary expenditure. Please do so by **email** or **post** (contact details are at the top of this letter), giving your name and address.

Please find below the final agenda for the AGM. Agenda items submitted by residents have the resident's name in brackets at the end. The Accounts for 2022–23 appear on the reverse of this letter.

AGM FINAL AGENDA

1. Welcome and introductions
2. Apologies
3. Approval of minutes of the AGM held on 16th June 2022
4. Treasurer's report and Summary of Accounts for the year ended 31st March 2023
5. Appointment of DRFA Independent Examiner/Accountants for the period to 31st March 2024
6. Election of Committee Members
7. Presentation of the report and recommendations following the Road Safety Visit to Derby Road conducted by Tony Griffiths of Thames Valley Police on 27th March 2023
8. Have Field View reimbursed DRFA for the removal of the lime tree and replacement tree? (Gill Vooght)

As noted in our last letter, more information on the AGM is available on the DRFA website. Paper copies of the minutes and report in Items 3 and 7 are also available on request for those without internet access.

Just a reminder that full members of the DRFA can contact us for a proxy vote – completed forms need to be returned to us by noon on **26th June 2023**.

We look forward to seeing as many of you as possible on 29th June.

Best wishes

The DRFA Committee

Accounts for DRFA for 2022 - 2023

	2022-23	2021 - 22
Income		
Contributions received	10470	13420.98
Interest received	140.72	6.15
Refund from Insurance		46.38
Total		
Expenditure		
Website	172.8	156.28
Insurance	433.72	724.72
Printing, stationary	71.58	465.96
book keeper 2021 - 2022	66	
road maintenance gullies 2021 - 22	396	299
padlocks	22.45	
hard drive	36.12	
Trees		1151
Legal advice on constitution		720
Accountant 2020		806.75
Total expenditure	1198.67	4323.71
Bank Balance March 31 st 2022	57915.79	57915.79
Bank Balance April 5th 2023	67327.84	

We have examined the books and records of The Derby Road Fund without carrying out an audit. The examination included a review of accounting records and accounts prepared from those records as summarised above. The procedures undertaken do not constitute an audit and consequently we give no audit opinion on these accounts. However, no matter has come to our attention which gives us reasonable cause to believe that proper accounting records have not been kept.



Michael Wallace Associates Ltd
T/A Rosemary Bookkeeping
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Reading
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12/05/2023

Notes

Direct comparison between years is problematic as accounts for 2021 – 2022 are for 15 months and include c£2000 of contributions from previous year

Contributions of £457 for 2022 were received after the accounts were inspected. They have not been included in figures above

Total contributions received

2018	2019	2020	2021	2022
153	186	184	186	179